



**Delta Sigma Theta Sorority, INC.  
Denver Alumnae Chapter**

**The 46<sup>th</sup> Central Regional Conference of the  
Charismatic and Courageous Central Region**

## SOUVENIR JOURNAL SUBMISSION FORM

**SUBMIT ONE AD PER CONTRACT**

✓	AD Descriptions & Price	Amount
	Back Cover (Color Only)	\$500
	Inside Back Cover (Color Only)	\$400
	Inside Front Cover (Color Only)	\$400
	Full Page Color	\$300
	Full Page B&W	\$200
	Half Page Color	\$175
	Half Page B&W	\$125
	Quarter Page B&W (Only)	\$75
	Patron Listing (1 Name Per Line)	\$10
	<b>TOTAL</b>	

\*\* Patron names must be e-mailed as a word document. One name per line \$10 (i.e. 3 names = \$30)

**(Please Print or Type)**

Name \_\_\_\_\_ Business/Organization Name \_\_\_\_\_

Email address: \_\_\_\_\_ @ \_\_\_\_\_

Phone Number \_\_\_\_\_ Cell Phone Number \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip: \_\_\_\_\_

Please make **ALL** checks payable to **Denver Delta, Inc.** and mail payment with form to:

**Denver Delta, Inc.  
P.O. Box 7330  
Denver, CO 80207**



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## **SOUVENIR JOURNAL SUBMISSION GUIDELINES**

This Souvenir Journal will commemorate the 46th Central Regional Conference. To ensure that all ads are represented properly and included in the journal, please follow the steps listed below:

### **AD GUIDELINES**

To ensure excellent quality printing, please adhere to the following:

1. Submit high resolution digital file-ready ads.
2. Ads must be original copy, clear black and white or color print.
3. Photos must be submitted as high resolution (300 dpi) PDF or jpeg.
4. Please submit patron ads as a word document listing each name in Times New Roman and 12" font.
5. Patron names must be e-mailed as a word document.
6. Ads should be submitted in a portrait (not landscape) format 8.5x11\*
7. Please allow at least a half inch border around ad.

\*When submitting your ads, if any pictures bleed, please use the following measurements:

1. Full page 8.5" length x 11" high no bleeds.
2. Half page 8.5" length x 5.5" high no bleeds.
3. Quarter page 5.5" high x 4.25" length no bleeds.

### **AD SUBMISSION DEADLINES**

Ad(s) (except patron ads) **must** be digital ready and emailed by **Friday, May 2nd 2014**.  
Payments **must** be received by **Monday, May 5th 2014**.

**Ad(s) may be CANCELLED if payment is not received by 11:59pm on Monday, May 5, 2014.**

**Please send ad payments to:**

Denver Delta, Inc.  
PO Box 7330,  
Denver, CO 80207

**Direct all digital ads, questions or inquiries to [CentralRegionJournal2014@gmail.com](mailto:CentralRegionJournal2014@gmail.com)**